

Town of Holland  
Selectboard Meeting Minutes  
Town Office  
March 10, 2026

**Present:** Select board Members: Trevor Gray, Dave Jacobs, Hugh Flynn (via Zoom)

Town Clerk/Treasurer: Diane Judd

Road Foreman: Adam Provost

Others: Jim Davis, Karla Braunesreither, Ed Brady, Heather Dowland, Kenric (Ric) Gonyaw, Liz Hager, Estee Crawford, Nate Sicard (Ruggles Engineering)

1. **Meeting was called to order at 6:31** by Trevor,
2. **Minutes** – from 02/19/2026 were approved. Dave/Trevor
3. **Adoption/Amendments to Agenda** – none
4. **New Business** –

**A. Bridge #30** – Nate Sicard shared the two proposals for the replacement of the bridge. Option 2 is \$963,00 which includes a 10% contingency. This would be a cast in place with a precast deck. Option 1 is \$674,000 also with a 10% contingency. This would be an engineered culvert system (metal arch). Option 1 has an estimated 75 year lifespan. These are engineering estimates, not actual quotes. This information is just that, information so that the Board can seek financing. Nate suggested going for a bond to finance as rates are generally lower. A letter was received from Mitch Wonson with input regarding the area. This was shared with the Board and Nate. He feels this project should be able to be completed this year. Our first step is to secure funding and then put it out to bid. A bond or financing for over five years requires voter approval. He estimated that it would take about a month to complete. A wetlands permit will need to be applied for, as will easements on neighboring properties. Trevor moved to go with option 1, 2<sup>nd</sup> by Dave. AIF.

**B. Board Organization:**

1. **Chair** – Hugh moved to have Trevor be chair, 2<sup>nd</sup> by Dave.
2. **Vice Chair** – Hugh moved to have Dave be vice chair, 2<sup>nd</sup> by Trevor.
3. **Board Clerk** – Dave moved to have Diane be board clerk, 2<sup>nd</sup> by Trevor AIF
4. **Paper of Record** – Dave moved to use the Chronicle, unless it's time sensitive, and then the Newport Daily Express for time sensitive items, 2<sup>nd</sup> by Trevor AIF
5. **Meeting Time** - The second and fourth Tuesday at 6:30, unless board members or Diane have conflicts. (Except for March 24 which will be in the morning at 10:00AM.
6. **Permission to sign warrants** – Diane asked for permission to process payroll regularly without the board signing until the next meeting. Dave moved and Hugh 2<sup>nd</sup>. AIF Trevor moved to have the Chair sign between meetings if there are time sensitive bills that need to be paid, and in his absence, the Vice Chair, 2<sup>nd</sup> by Dave. AIF
7. **Tree Warden** – Trevor moved to have Andre Morin continue to be the Tree Warden, 2<sup>nd</sup> by Hugh. AIF

**C. Road Foreman Report** – We got through the recent that ok. Had a few spots to fix. Frost is deep. He said they will begin hauling material from Island Pond in case of mud season. He received a quote from HP Fairfield for a Wester Star truck for \$305,000. They do not take trade ins, so we would need to sell the truck outright that we are replacing. They said they can do a 90 day build. Adam stated that he has not received a quote from Charlebois yet.

**5. Planning Commission Resignation** – Jim submitted Stacy Boone's letter of resignation that he had received on February 20. He stated that the Planning Commission appreciated all of the help that both Stacy and Kenric have given while serving. Jim will start speaking with federal contacts to seek funding for the garage. He is working on an RFP to go out for the next step to decide if we need to repair or tear down our current garage.

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**6. Holland Unity Center** – Ric reported that he is monitoring the electrical useage and it is using the same currently as last year. He anticipates that as the temperature warms, the electric useage will lessen. The fire alarm has not been inspected yet.

**7. Public Comment** – Karla shared that the first meeting of the Unity Center Working Group is scheduled for Friday, March 20 at 5:00 in a classroom. Anyone that would like to participate is welcome. The idea is to break up into small groups that can tackle things like use of building, advertising, revenue such as fundraising or grants, building repairs, etc. Jim shared that he had checked with an attorney at VLCT to see if multiple Planning Commission members may attend without warning it as a board meeting and was told, yes – they just can’t discuss the garage project.

Ed said that he has received some of the information that he requested from NEKCV Fiber, but not all of it.

Diane shared that her house received wiring and the box to have NEKCV Fiber as soon as it goes live.

The Holland Community Center is hosting a potluck meal at noon this Saturday at noon. Bring a dish to share.

**7. Town Clerk/Treasurer updates** – Diane asked Adam if the phone at the garage is being used. He said no and rarely are there any messages. Mostly people call Adam directly on his cell phone. Diane said that just eliminating the phone would save \$70 each month. Hugh moved to disconnect the garage phone, 2<sup>nd</sup> by Dave AIF

**8. Select Board Update** - none

**9. Executive Session** - none

**10. Review of bills and signing orders** –

Highway:

Payroll Tax 02/28/2026	\$3,495.94
Payroll 03/03/2026	\$2,971.55
Payroll 03/10/2026	\$3,016.50
Invoices 03/10/2026	\$3,337.91

General:

Payroll Tax 02/28/2026	\$1,327.65
Payroll 03/03/2026	\$859.84
Payroll 03/10/2026	\$1,222.20
Invoices 03/10/2026	\$10,449.31

**11. Adjourned at 7:40**

Meeting Schedule: March 24 (to begin at approximately 10:00AM) April 14 and 21